

8 January 2007

Dear Councillor

SAFFRON WALDEN TOWN CENTRE MANAGEMENT WORKING GROUP

A meeting of the Saffron Walden Town Centre Management Working Group will be held at the **Friends Meeting House, High Street Saffron Walden**, on Thursday 11 January 2007 at 1.30 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 24 October 2006 (attached).
- 3 Business arising.
- 4 Minutes of North Area Panel – 28 November 2006 (attached).
- 5 Market Square works

Update on plan of work plus discussion on allocation of parking spaces between taxi ranks, disabled spaces, loading bays and parking. Representation will be made by Barry Drinkwater, chair of the Uttlesford Licensed Taxi Drivers Association. Sarah Saward to report on the progress made by the Market Square Working Group.

- 6 Hill Street improvements
Update on the Hill Street pavement improvements.

- 7 Finger post signage
Presentation by Sarah Saward on proposed new finger posting signage in Saffron Walden.

8 Public Realm Strategy

Presentation by Sarah Seward on the consultation draft of the Public Realm Strategy produced by the Saffron Walden Partnership Board. A copy of this report and questions for consideration to be distributed in advance of the meeting.

9 Any other items that the Chairman considers to be urgent.

To:- Councillors P Boland, R F Freeman, M A Hibbs, **S C Jones**, A J Ketteridge, and VJ T Lelliott.

Lead Officer: Sarah Seward

Committee Officer: Mick Purkiss